



Saint Ignace Area Recreation Advisory Committee
 Meeting Agenda *March 11th, 2020*
 6:00 PM Little Bear East Community Center

1. **Call to Order** by Bridgett Sorenson at 6:00 PM.

2. **Pledge of Allegiance**

3. **Roll Call**- Voting Members (*Need 6 for a Quorum*)

	Present		Present
Ed Paquin, St. Ignace Citizen at Large	___	Craig Therrian, Moran TWP Rep. (Chair)	___
Emily Fullerton, St. Ignace Citizen at Large	___	Jimmy Dekeyser, Visitors Bureau Rep.	___
Robert St. Louis, City Council Member	<u>X</u>	Tammy Shepard, SIHA Rep.	<u>X</u>
Connie Litzner, City Council Member	<u>X</u>	Bridgett Sorenson, Sault Tribe Rep. (Vice Chair)	<u>X</u>
Martha Sjogren, St. Ignace Area Schools Rep.	<u>X</u>	Mike Stelmaszek, City Manager	<u>X</u>
Merlin Doran, Moran Township Rep.	<u>X</u>	Morgan Mills, Recreation Director (No Vote)	<u>X</u>

4. **Corrections, Deletions or Additions to the Agenda** (Board & Staff Only)

5. **Approval of the January Minutes**

- Member Sjogren motions to approve the minutes from January, Member Doran Seconds them.

6. **New Business**

1. Little Bear Update: Home Show, Ice Coming Off

- Morgan talked about the ice coming off on Monday the 16th. She also mentioned all the upcoming events; April – Home Show, Job Fair, Scrapbooking, Jeep the Mac / May – Spring Expo, Spring Bling Craft Show / June – Wrestling Camp
- Megan talked about the Home Show and brought the maps to show how many booths were reserved and that more are coming in.

2. Current Programs and Programs to Start Soon

a. Little League/Sports Registration

- Megan talked about working on the ASAP Plan for our Little League and how it needs to be approved by April 3rd and our whole District 13 will receive \$350. Also talked about the price to charter each team. Member Shepard asked if we need to charter our T-Ball teams since they don't travel.

Megan is going to talk with Dave, our District Administrator, about not chartering the T-Ball Teams to cut down on costs.

- Megan talked about how the Summer Rec Program Registration Form is being updated and printed. The plans are to get the word as soon as we get the forms and drop some off at the local schools.

b. Dance Club and Painting Classes

- Morgan talked about her dance club that has started. So far there has been two classes. The club meets on Sunday nights from 8pm-9:30pm. They are working on 2 different types of dances. The first week they got together in the Conference Room and the second they were in the Fitness Center.
- Morgan talked about the painting classes that we partnered with Missy Hess to do. She's done one kids class and plans on doing an adult class the 21st of March and another kids class the 21st of April.

3. Muscle of the Week

- Megan talked about the new board that is hanging in the Fitness Center that has all the Muscle of the Week information on it. She also explained how each week there will be a different muscle group that is highlighted with different bodyweight and free weight workouts to do to work the targeted area. On the desk in the Fitness Center there is a binder that has information regarding all the bodyweight and free weight exercise with a picture as well as a description on how to do the movements to complete the exercise. There is also a box where she'll write what machines can help as well and locate where those are at in the Fitness Center.
- Member Liztner asked if there was a way that people could come and ask how to use the equipment. She suggested that we could make a post to come in and schedule a time to meet with someone to go over all the machines and answer any questions they might have revolving around the machines and working out.
- Member Stelmaszek shared that he's been a part of a gym where they offer help and an informational meeting that is included in their membership price. This could be a good meeting to have with the members that want it. We could meet with them and answer any questions they have and/or help them create a plan to get them to reach their goals.

4. Conference Room Form Updates (same as pre-sent form)

- Morgan talked about the changes made to the Conference Room Rental form. We have taken off the table and chair prices and added a set up charge. The guest has the opportunity to choose if they would like for their event to be set up for them when they get here for a charge based on the amount of people that are coming. Or they can choose to not have it set up and they can set it up themselves and save money. Morgan also brought up the fact that we don't have it listed on our form that multiple day rentals receive a discount. At the beginning we talked about after 3 days but she thinks that after 2 days would be better and the discount would be 25% of the price for any days after 2. We also don't have a staffing fee for events that need us to do more than check the bathrooms and take out the trash.
- Morgan also talked about the donation form to fill out and after we read the letter they write and talk about it we'll decide on if they can put on their event. Member Sjogren asked if we have already used the 5 events that we talked about in the previous meeting. Morgan said that we have had some food trucks this year and we might use this year and see how many we get that would like a donation and go from there for the next year to come up with a cap. Member Litzner Stated that we should be keeping track of how much money we are donating because we can use that number when applying for grants.
- Member Shepard brought up that this is the first year that the Hockey Association has to pay to use the Conference Room for their banquet. She also asked if there need to be some kind of contract between us and them stating that it's just a part of what they do because of all they do for us. Morgan did say that the non-profit rate wasn't added to their price. The concessions stand was brought up and how we'd like to see that grow and also could see it as a way for us to make some more income. Member Shepard said that in the past they took it over because we couldn't afford to keep it running because we had to pay for someone to run it and they just ask for volunteers. The conversation continued and there was an agreement that there needs to be certain things written down so that everyone's expectations are clear. Both member Shepard and Litzner thought that was a good idea.
- Member Sorenson asked how we would know if they were a non-profit. Morgan said that we would ask them to show us their information or something to prove they are a 501©3 non-profit. This discount is also applied to the room rental and meeting accessories. It will not be applied if they ask for us to provide drinks or food.

6.5 Other Comments

- Member Doran brought up the thought of possibly doing a Robotics Tournament in the rink. It would take about 4 days(Thursday-Sunday) in mid October. We would have to see when we put the ice back on and other stuff but it is definitely something to think about.

- Member Shepard asked if we still have all the floorball equipment that was donated from the Hockey Association. It is under our bleachers and a local high school student is willing to help out and spread the word about it starting. She suggested we could run it like a program for kids and adults to come play.
- Member Sorenson asked if anyone but the Visitors Bureau rented the rink for events and wondered about the price.

7. Public Comment

- Animal Shelter Garage Sale
 - Andy Valentine was there to talk about the Garage Sale that will be happening June 6th-7th to help raise money for our local animal shelter and anything that isn't sold will be donated to the Hope Chest. He sent an email late January regarding our donation form and unfortunately Morgan didn't receive that one. He states that he has waited a while to hear back regarding if he would be able to do the Garage Sale. Morgan apologized and explained that other things have come up and that his letter must have gotten shuffled around in the paperwork. He stayed after and talked with Morgan and Megan about the event.

8. Next Meeting Date – May 13, 2020 @ 6:00 pm (Any excused absences for next meeting?)

9. Motion to adjourn by Member Litzner, seconded by Member St. Louis, at 7:09 PM.

PLEASE CONTACT OFFICE 24 HRS IN ADVANCE IF YOU ARE UNABLE TO ATTEND