

Building Attendant

General Purpose

The Building Attendant must be able to operate and perform maintenance on the ice equipment as well as other general maintenance work around the arena when needed.

- Operate ice resurfacing equipment.
- Light mechanical maintenance.
- Assist with game day operations for hockey tournaments
- Clean the facility
- Set up/tear down for events
- Able to use a plow truck and shovel snow.
- Light maintenance work

Minimum Qualifications

Education and Experience: High school diploma or equivalent.

Fitness Center Attendant

General Purpose

The Fitness Center Attendant must be present in the Fitness Center and be able to answer resident questions and concerns as well as wipe down the equipment, manage the registration system, and enforce Fitness Center rules.

Duties

- Manage filing and registration systems.
- Data entry of memberships
- Show members how to use equipment properly
- Handle cash register
- Handles requests/questions from Fitness Center users
- Enforce Fitness Center rules and expectations
- Be able to assess the status of Fitness Center equipment
- Clean Fitness Center daily (Ex. machines, floor, restrooms)

Minimum Qualifications

Education and Experience: High school diploma or equivalent.